University of Verona
International Master’s degree programmes
a.y. 2020/2021

Call for applications for pre-admissions, and for the awarding of 16 scholarships for non-EU citizens holding a foreign degree and living outside the European Union

Art. 1 – Pre-admissions
The University of Verona hereby announces a public selection for pre-admissions to International Master’s degree programmes for non-EU students holding a foreign academic degree and living outside the European Union. Successful candidates will be provided with a “pre-admission letter” that they will have to submit to the Italian diplomatic authority (Embassy or Consulate) in their home country in order to start the pre-enrolment procedures for their chosen Master’s degree programme at the University of Verona.

Art. 2 – Admissions requirements
Candidates must meet the following requirements in order to take part in the selection process:
   a) knowledge of the English language, as specified in Annex 1;
   b) a Bachelor’s degree (minimum), or foreign equivalent qualification;
   c) additional specific requirements may apply depending on each degree programme, as specified in Annex 1.
A foreign academic degree is considered suitable if its curriculum includes the knowledge and skills relevant to the subject areas included in the table of admissions requirements and evaluation criteria (Annex 1). The degree is considered suitable if it can be seen, by analysing the course of studies, that the programme provides the curricular education and necessary skills to admit the applicant to the specific Master’s degree programme.
Students who are near to the completion of their degree programme may also apply, as long as they graduate by the date indicated for the specific programme in Annex 1.

Art. 3 – Applications
1. Applications in response to this Call must be made by completing the application form online attaching the following documents:
   a) scanned copy of passport data page;
   b) copy of degree certificate or a certificate of enrolment which states the expected completion date;
   c) academic transcript (in English) for the completed degree and for any postgraduate studies completed. This should include a list of all the modules/exams taken and, if possible, details of the ECTS credits gained, the weighted average, and reference range for minimum and maximum marks;
   d) CV with all studies included, written in English;
   e) cover letter (max. 2 pages);
   f) other specific qualifications or documents relevant to the application (optional).

2. Any technical problems related to filling out the application online should be immediately notified by sending an email to admissions@ateneo.univr.it. Applications missing the requested attachments, submitted after the deadline or by any method other than that specified in this Article will not be accepted.
Art. 4 – Pre-admissions - selection procedure
The Teaching Committee of each Master’s degree programme will check the applications received and consider only those which meet all the requirements specified in Article 2. Candidates will be informed via e-mail about the results of the selection procedure for pre-admissions by the dates – specific for each programme – set out in Annex 1.

Art. 5 – Pre-admissions - deadlines
Candidates must submit their application as described in Art. 3 by 31 March 2020 at 12.00 noon (Italian time, GMT+1). Applications that are incomplete, missing the requested attachments or submitted after the deadline will not be accepted.

Art. 6 – How to enrol
All eligible candidates (i.e. those who have passed the pre-admissions selection procedure) must pre-enrol at the relevant Italian diplomatic authority (Embassy or Consulate) in their own country by the deadline ¹ that will be made available online starting from February/March 2020 at: http://www.studiare-in-italia.it/studentistranieri/
Candidates will need to submit the official translation and legalisation of the diploma and the declaration of value issued by the relevant Italian diplomatic authority (Embassy or Consulate). Pre-enrolment is compulsory in order to obtain a visa. Students who do not complete the pre-enrolment process at the relevant Italian Embassy or Consulate by the deadline provided will not be able to complete their university registration for the 2020-2021 academic year.

Art. 7 – Scholarships for non-EU citizens
The University of Verona shall award no. 16 scholarships for top candidates for the 2020-2021 academic year. Eligible candidates are non-EU citizens holding a foreign degree who do not live in the European Union.

<table>
<thead>
<tr>
<th>International Master’s degree programme</th>
<th>Scholarships available a.y. 2020/2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comparative European and Non-European Languages and Literatures</td>
<td>2</td>
</tr>
<tr>
<td>Economics</td>
<td>3</td>
</tr>
<tr>
<td>International Economics and Business Management</td>
<td>3</td>
</tr>
<tr>
<td>Linguistics</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>Medical Bioinformatics</td>
<td>0</td>
</tr>
<tr>
<td>Molecular and medical biotechnology</td>
<td>2</td>
</tr>
</tbody>
</table>

The total sum made available by the University for each scholarship is €8,000 per year, gross of any taxes to be borne by the University and the beneficiary as required by law. Each scholarship covers the accommodation fees at an ESU student residence for one person (if requested by the candidate) in a double room, at the price of €200² per month for 10 months. The remaining amount is used as a partial contribution towards other living expenses such as meals, books, etc. Moreover, Scholarship recipients are exempt from paying tuition fees. These are annual scholarships which may be renewed for a maximum of 2 years, based on the student’s academic performance. These scholarships cannot be combined with other scholarships.

¹ As a rough indication, for the 2019-2020 academic year, pre-enrolment applications were required to be submitted at the Italian Embassy/Consulate in the students’ home countries between 7 March 2019 and 24 July 2019.
² Amounts are approximate and calculated based on 2019-2020 accommodation rates. Up-to-date 2020-2021 accommodation rates will be available from late August 2019 on.
for university study awarded by the University. The scholarship will be paid in three instalments per year: the third instalment for the first year shall be paid on condition that the student gains the minimum number of ECTS specified for the selected programme by the end of their first winter exam session (February 2021). Likewise, the renewal of the scholarship for the second year is conditional on the student gaining a minimum number of ECTS by the end of the autumn exam session (September 2020).

<table>
<thead>
<tr>
<th>Scholarship instalments</th>
<th>Scholarship amount (students who applied for ESU accommodation)</th>
<th>Scholarship amount (students not applying for ESU accommodation)</th>
<th>Expected date of payment ³</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st instalment</td>
<td>€1,700</td>
<td>€2,500</td>
<td>31 October 2020</td>
</tr>
<tr>
<td>2nd instalment</td>
<td>€1,500</td>
<td>€2,500</td>
<td>30 November 2020</td>
</tr>
<tr>
<td>3rd instalment</td>
<td>€2,800</td>
<td>€3,000</td>
<td>31 March 2021</td>
</tr>
<tr>
<td>ESU accommodation</td>
<td>€2,000 ⁴</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>TOTAL</td>
<td>€8,000</td>
<td>€8,000</td>
<td>--</td>
</tr>
</tbody>
</table>

Please note: before coming to Italy, scholarship recipients must ensure they have sufficient personal funds to support themselves for at least the first two months of stay, i.e. a minimum of €500 per month. Details on how the scholarships are administered will be provided to the scholarship recipients.

Students who had been assigned one of these scholarships for the academic year 2019-2020 and renounced will not be able to apply for the academic year 2020-2021.

Art. 8 – Scholarship applications - deadlines
Candidates who meet the requirements set out in Art. 7 and wish to apply for a scholarship must submit their application as described in Art. 3 by 31 March 2020 at 12.00 noon (Italian time, GMT+1) at the latest.

Art. 9 – Scholarship applications - selection procedure
After the deadline of 31 March 2020, the Selection Committee of the Master’s degree programme (see Annex 1) will evaluate the applications received, taking into account only those that passed the selection procedure for pre-admissions. Candidates who obtain at least 60/100 as a final score will be considered eligible. Where two or more candidates have an equal score, priority will be given to the younger candidate. Scholarships will be awarded on the basis of the ranking list of eligible applicants in descending order of score, until the scholarships available for each degree programme are used up.

³ The dates indicated may be subject to change if the beneficiary is not able to sign the financial contract for the allocation of the scholarship, once arrived in Verona, by 5 October 2020. The payment of the amounts will be made via bank transfer on an Italian or European bank account indicated by the beneficiary.

⁴ Amounts are approximate and calculated based on 2019-2020 accommodation rates. Up-to-date 2020-2021 accommodation rates will be available from late August 2019 on.
Art. 10 – Ranking list
The ranking list will be published in the University’s Official Registry at [http://www.univr.it/albo](http://www.univr.it/albo) and in the International section of the University’s website by the dates indicated in Annex 1 for the specific degree programme, taking effect immediately.

Art. 11 – Confirming acceptance of the scholarship
Candidates who are awarded a scholarship must confirm their acceptance within 7 days of the publication of the ranking list, following the instructions that will be provided, or their scholarship offer will be revoked.
Scholarship will be revoked also to those candidates who:
- do not give notice of their acceptance within the specified timeframe;
- do not finalise the enrolment procedure within 15 October 2020;
and
- if the relevant Italian diplomatic authority does not confirm their regular pre-enrolment.
Those candidates will not be allowed to apply again for a scholarship in the academic year 2021-2022.
Scholarships which become available due to candidate withdrawals will be re-awarded to the next eligible candidates in the ranking list, until 31 October 2020.

Art. 12 – Processing of personal data
Personal data provided by those who apply for a scholarship under this Call are processed in accordance with EU Regulation 2016/679 (hereinafter the “Regulation”) and the applicable personal data protection regulations.
The processing of such data is carried out by the University of Verona as Data Controller pursuant to Articles 24 et seq. of the Regulation, for the purposes set out in the present Call, in the performance of its institutional functions.
An information notice for students on the purposes of the processing, data recipients and the rights of Data Subjects is available on the University’s website, at the following link: [www.univr.it/privacy](http://www.univr.it/privacy).

Art. 13 – Final provisions
Information about Master’s degree programmes, procedures to follow based on the applicant’s citizenship, application deadlines and procedures, and publication of the ranking list, can be requested to the International Office ([admissions@ateneo.univr.it](mailto:admissions@ateneo.univr.it)).
This Call for applications is published in the University's Official Registry. Pursuant to and for the purposes of Law no. 241/1990 and subsequent amendments, the Procedure Officer is Ms Anna De Salvo, Head of the International Office, Direzione Didattica e Servizi agli Studenti, Chiostro S. Francesco Cloister, Via S. Francesco, 22 – 37129 Verona.

Please note: this is an English translation of the original Call for applications. For further information refer to the official Italian version.