****ENGLISH TRANSLATION****

International Master’s Degree Programmes at the University of Verona – a.y. 2019/2020.
Call for application for pre-admission and for the awarding of 17 scholarships for non-EU citizens holding a foreign degree and living outside the European union.

Art. 1 – Subject and purpose of the call for applications
The public selection round for admission to the first year of an International Master’s degree programme at the University of Verona of non-Eu students, holding a foreign academic degree and living outside the European Union, is hereby announced. Candidates whose application will be positively evaluated will receive a pre-admission letter in order to complete the enrolment procedure. Non-EU citizens who do not live in EU Countries will be asked to submit this document to the relevant Italian diplomatic authority (Embassy or Consulate) in order to start the pre-enrolment procedure in their Home Country.

Art. 2 – Minimum requirements for admission
Candidates must meet the following requirements to be admitted to the evaluation process:

a. English language knowledge, with a minimum level of B1 (as per the Common European Framework – CEFR[1]) or declaration of the Home University certifying that the entire Course has been taught in English language.

b. Bachelor’s degree (minimum) or foreign equivalent.

c. Other specific requirements should be requested for the selected Course as specified in Annex 1.

A foreign academic degree is considered suitable if its curriculum includes at least the knowledge and skills in the academic disciplines specified in the table of admission requirements and evaluation criteria (Annex 1). The degree is considered suitable if it can be seen, by analysing the course of studies, that the programme provides the curricular education and necessary skills to admit the applicant to the specific Master’s degree programme.

Students who are near to the completion of their degree may also apply as long as they will graduate by the date indicated for the programme selected in Annex 1.

Art. 3 – Application procedure
Applications in response to this call must be made by completing the application form online attaching the following documents:

a. Scanned copy of passport data page;

b. Copy of degree certificate or a certificate of enrolment which states the expected completion date;

c. Academic transcript (in English) for the completed degree and for any postgraduate studies completed. This should include a list of all the modules/exams taken and, if possible, details of the weighted average and reference range for minimum and maximum marks.

d. CV with all studies included, written in English;

e. Motivation letter;

f. Other specific qualifications or documents relevant to the application (optional).

Any technical problems related to filling out the application online should be immediately notified by sending an email to admissions@ateneo.univr.it. Applications missing the requested attachments, submitted after the deadline or by any method other than that specified in this Article will not be accepted.

Art. 4 – Evaluating the candidates
The Teaching Committee of the Master’s degree programme will check the applications received and consider only those which fulfil all the requirements specified in Article 2. After the submission of the application, candidates will be informed via e-mail about the results of the evaluation for pre-admission as indicated for the programme selected in Annex 1.

Art. 5 – Deadlines for pre-admission application
Candidates who wish to apply for pre-admission to the Master’s degree must submit their application as described in Art. 3 by 15 April 2019 at 12.00 pm, noon (Italian time, GMT+1).

Art. 6 – How to enrol
All eligible candidates must pre-enrol at the relevant Italian diplomatic authority (Embassy or Consulate) in their own country by the deadline¹ that will be posted in February 2019 on the webpage: http://www.studiare-in-italia.it/studentistranieri/calendar.html.
Candidates will need to submit the official translation and legalisation of the diploma and the declaration of value issued by the relevant Italian diplomatic authority (Embassy or Consulate).
Pre-enrolment is compulsory in order to obtain a visa. Students who do not complete the pre-enrolment process at the relevant Italian Embassy or Consulate by the deadline provided will not be able to complete their university registration for the 2019-2020 academic year.

Art. 7 – Scholarships for non-EU citizens
The University of Verona is awarding no. 17 scholarships for top candidates for the 2019-2020 academic year:

<table>
<thead>
<tr>
<th>International Masters Programme</th>
<th>Scholarships available a.y. 2019/2020</th>
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<tbody>
<tr>
<td>Comparative European and Non-European Languages and Literatures</td>
<td>2</td>
</tr>
<tr>
<td>Economics</td>
<td>3</td>
</tr>
<tr>
<td>International Economics and Business Management</td>
<td>2</td>
</tr>
<tr>
<td>Linguistics</td>
<td>3</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>Medical Bioinformatics</td>
<td>2</td>
</tr>
<tr>
<td>Molecular and medical biotechnology</td>
<td>2</td>
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</tbody>
</table>

Eligible candidates are non-EU citizens holding a foreign degree who do not live in the European Union. These are annual scholarships which may be renewed for a maximum total of 2 years. The total sum made available by the University for each scholarship is €9,000 per year, gross of any taxes to be borne by the university or the beneficiary as required by law. These scholarships cannot be combined with scholarships funded by the Veneto Region. Each scholarship covers tuition fees, accommodation fees at an ESU university residence and a partial contribution towards other living expenses such as meals, books, etc.

<table>
<thead>
<tr>
<th>Description</th>
<th>Yearly net amount²</th>
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¹ As a rough indication, for the 2018-2019 academic year, pre-enrolment applications were required to be submitted at the Italian Embassy/Consulate in the students’ home countries between 19th February and 24th July 2018.
² Amounts are approximate and calculated based on 2018-2019 accommodation rates. Up-to-date 2019-2020 accommodation rates will be available from late August 2019 on.
Scholarship including 12-months accommodation in single room | 5.300€
Scholarship including 12-months accommodation in double room | 5.600€
Scholarship without accommodation (the recipient choses to find a private accommodation by him/herself) | 8.000,00€

The payment of the scholarship is organised in three instalments per year and it is conditional on academic performance during the course of study. The payment of the third instalment for the first year is conditional on the acquisition of minimum number of ECTS within the first year winter session of exams (February 2020). The renewal of the scholarship for the second year is conditional on the acquisition of a minimum number of ECTS within the first year autumn session of exams (September 2020) as required by the selected programme. Details on how the scholarships are administered will be provided to the scholarship recipients.

Students who had been assigned such a scholarship for the academic year 2018-2019 and renounced will not be able to apply for the academic year 2019-2020.

Art. 8 – Deadlines for scholarship application
Candidates who wish to apply for a scholarship must submit their application as described in Art. 3 by 15 April 2019 at 12.00 pm, noon (Italian time, GMT+1).

Art. 9 – Evaluating the candidates
The Evaluation Committee of the Master’s degree programme (see Annex 1) will check the applications received and consider only those eligible for pre-admission; these applications will then be evaluated in terms of meeting the educational pre-requisites and the suitability of the candidates’ backgrounds. Points will be awarded in accordance with the criteria specified in Annex 1.
Candidates who obtain at least 60/100 as a final score will be considered eligible for consideration in the application round for the maximum number of scholarship awards. Where two or more candidates have an equal score, priority will be given to the younger candidate.

Art. 10 – Merit ranking lists
The ranking lists will be published in the University’s Official Journal at http://www.univr.it/albo and on the International section of the university website within the dates indicated in Annex 1 for the Course selected, taking effect immediately.

Art. 11 – Confirming acceptance of the scholarship
Candidates who are offered a scholarship must confirm their acceptance within 7 days of the publication of the ranking list, following the instructions that will be provided, or their scholarship offer will be revoked.
Scholarship will be revoked also to those candidates who:
- do not give notice of their acceptance within the specified timeframe;
- the relevant Italian diplomatic authority does not confirm a regular pre-enrolment
- do not finalise the enrolment procedure within 15 October 2019.
Those candidates will not be allowed to apply again for a scholarship in the academic year 2020-2021.

Scholarships which become available due to candidate withdrawals will be re-awarded to the next eligible candidates in the order of the ranking list, until 31st October 2019.
Art. 12 – Processing of personal data
1. Pursuant to Art.13 of Regulation (EU) 2016/679 (henceforth: Regulation), the University of Verona hereby informs the students who intend to apply for the present call that the processing of their own personal data - provided by them or acquired to this end by the university - will be carried out at the university for the sole purpose of this call by authorised staff, also using information technology means, within the limits and under the conditions required to pursue the purposes mentioned above. The data will be kept in compliance with the rules on the conservation of administrative documentation.

2. The Data Controller is the University of Verona (Tax code: 93009870234; VAT number: 01541040232), headquarters in Verona, via dell'Artigliere 8, IT-37129, Verona. Certified email (PEC): ufficio.protocollo@pec.univr.it, email: privacy@ateneo.univr.it, ph: +39 045.8028777.

3. The submission of such data is fundamental in order to ascertain the applicant’s requirements and the qualifications he or she actually holds: failing to provide information in this regard means the application will not be considered.

4. The ranking lists will be published in compliance with the law and the results will be communicated only to the applicants included in the call; no further communication to third parties will be sent, with the possible exception of requests by judicial and control authorities.

5. Where provided by law, applicants may exercise the following rights: to obtain by the University of Verona access to data relating to them; to have their own information rectified or erased; to restrict the processing of their personal data, or object to it (pursuant Art.15 and following of the Regulation). The specific request can be submitted to the University of Verona by contacting the Data Protection Officer to the following email address: dpo@ateneo.univr.it.

6. If an applicant considers that the processing of personal data relating to him or her has been managed in violation of the Regulation, he or she has the right to lodge a complaint with the Italian data protection authority - “Garante per la protezione dei dati personali” (Art. 77 of the Regulation), or else to start proceedings (Art. 79 of the Regulation).

Art. 13 – Final provisions
Information about the Master’s degree programme, the citizenship of the applicant, the application evaluation criteria and admission process and deadlines can be requested to the International Office (admissions@ateneo.univr.it).

This call for applications is published in the University’s Official Registry. Pursuant to and for the purposes of Law no. 241/1990 and following modifications, the Procedure Officer is the Head of the International Mobilities Unit, San Francesco Cloister, Via S. Francesco, 22 – 37129 Verona.

This is an English translation of the Call for application for pre-admission and for the awarding of 17 scholarships for non-EU citizens holding a foreign degree and living outside the European union. For further information, please refer to the official Italian version.